

**DRAFT**

**A MEETING OF THE FAUQUIER COUNTY COMMUNITY POLICY & MANAGEMENT TEAM WAS HELD March 10, 2004 AT 1:30 P.M. IN WARRENTON, VA.**

**PRESENT** Mr. Tony Hooper, Chairman and Local Government Representative; Ms. Kathy Wright, Department of Health; Mr. Kenny Smith, Juvenile Court Services; Ms. Jan Selbo, Department of Social; Ms. Laurie Strong, Parent Representative; Dr. Michael Romanelli, Fauquier County Public Schools; Ms. Phyllis Ryan for Mr. John Waldeck, CSB; Mr. Stephen Klein, FAPT Chairman; and Ms. Paula Galentine, CSA Utilization Management Coordinator; Ms. Rosemary Downs, CSA Administrator

**AMENDMENT TO THE AGENDA**

The discussion of co-payment assessments from families of IEP-mandated children was moved on the agenda to precede the closed session.

**ADOPTION OF THE AGENDA**

Mr. Kenny Smith moved to adopt the agenda as promulgated. The motion was seconded by Ms. Jan Selbo and unanimously approved.

<b>Ayes:</b>	<b>Mr. Tony Hooper, Ms. Kathy Wright, Mr. Kenny Smith, Ms. Jan Selbo, Ms. Laurie Strong, Dr. Michael Romanelli, and Ms. Phyllis Ryan</b>
<b>Nays:</b>	<b>None</b>
<b>Absent during vote:</b>	<b>None</b>
<b>Abstention:</b>	<b>None</b>

**ADOPTION OF THE JANUARY MINUTES**

Mr. Kenny Smith moved to adopt the minutes as promulgated. The motion was seconded by Ms. Jan Selbo and unanimously approved.

<b>Ayes:</b>	<b>Mr. Tony Hooper, Ms. Kathy Wright, Mr. Kenny Smith, Ms. Jan Selbo, Ms. Laurie Strong, Dr. Michael Romanelli, and Ms. Phyllis Ryan</b>
<b>Nays:</b>	<b>None</b>
<b>Absent during vote:</b>	<b>None</b>
<b>Abstention:</b>	<b>None</b>

**CHILDREN'S SERVICES POLICY ISSUE: PAYMENT FOR MEDICAID-DENIED SERVICES, Paula Galentine**

Ms. Galentine presented the requested feedback regarding Mr. Sabbagh's language for a written agreement to establish the policy for payment of Medicaid-denied services (attached to the CPMT meeting packets) from Mr. Kevin Burke, CSA Legal Counsel, and Ms. Barbara Whitehurst, CSA Procurement Advisor. As Mr. Sabbagh had agreed to refund the charges which precipitated the discussion, Ms. Selbo moved that a slight change be made to Ms. Whitehurst's suggested language and that it be proposed to Mr. Sabbagh as the agreement for future purposes as follows: "When Children's Services of Virginia and the Department of Social Services have made every good faith effort to secure eligibility, substantiated with copies of requested documentation forwarded to CPMT concurrently with timely submission to WVMI, and WVMI denies eligibility, the CPMT will be responsible for payment." Mr. Smith seconded the motion, which was unanimously approved.

## **BEST PRACTICES/MANAGED HEALTH CARE—FOLLOW-UP DISCUSSION AFTER VIRGINIA ALLIANCE PRESENTATION, Rosemary Downs**

Ms. Downs reminded the team that Mr. Randy Wheeler had requested that this item be placed on the agenda for discussion following the Virginia Alliance presentation at the September, 2003, meeting. Time did not allow for discussion of the item at the January, 2004, meeting. Ms. Downs' and Ms. Selbo's recommendations were attached to the CPMT meeting packets. Mr. Kenny Smith stated that Fauquier CSA does such a good job now, he does not think that the managed health care option is one we should pursue. Mr. Romanelli voiced agreement and the team agreed.

### **CHAIR PERSON'S TIME**

Mr. Hooper reported from the subcommittee examining the option to assess co-payments from families of IEP-mandated children. The subcommittee came to a better understanding of the problematic nature of issues involved in assessing families for co-payments, chief of which is the law that requires provision of a free and appropriate education to IEP-mandated children. The subcommittee discussed the inequity of requiring co-payment from families mandated through Social Services as often this leads to assessment of less financially able families. Co-payment assessment can impede the working relationship we have with our families. In an effort to reword the co-payment policy to reflect equality between IEP- and Social Services-mandated families, Kevin Burke has been asked to study the issue and provide language that documents the team's position to pursue co-payments with less vigor and that reflects the policy is in the process of reconsideration/revision.

### **CLOSED MEETING:**

Pursuant to Virginia Code Section 2.1-344 (A)(4), a motion was made by Mr. Kenny Smith for the Fauquier Community Policy & Management Team to move into Closed Meeting for matters specific to the privacy of individuals. The vote was seconded by Mr. Michael Romanelli and the vote was unanimous as follows:

<b>Ayes:</b>	<b>Mr. Tony Hooper, Ms. Kathy Wright, Mr. Kenny Smith, Ms. Jan Selbo, Ms. Laurie Strong, Dr. Michael Romanelli, and Ms. Phyllis Ryan</b>
<b>Nays:</b>	<b>None</b>
<b>Absent during vote:</b>	<b>None</b>
<b>Abstention:</b>	<b>None</b>

Mr. Kenny Smith motioned for the Community Policy & Management Team to come out of closed meeting and adopt the following certification. The motion was seconded by Ms. Jan Selbo.

### **CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Fauquier County CPMT has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this CPMT that such closed meeting was conducted in conformity with Virginia Law;

NOW, BE IT RESOLVED that the Community Policy and Management Team certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business

matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Community Policy Management Team.

<b>Ayes:</b>	<b>Mr. Tony Hooper, Ms. Katherine Wright, Mr. Kenny Smith, Ms. Jan Selbo, Ms. Laurie Strong, Dr. Michael Romanelli, and Ms. Phyllis Ryan</b>
<b>Nays:</b>	<b>None</b>
<b>Absent during vote:</b>	<b>None</b>
<b>Abstention:</b>	<b>None</b>

Two non-members of the CPMT were present during the Closed Meeting, in accordance with Article 5, Section 6E of the Bylaws and Procedures of the Fauquier Community Policy Management Team.

Mr. Romanelli moved to affirm the vote taken in Closed Meeting as to cases 203, 297, 281, 196, 36, 134, 191, 105, 163, 309, 28, 33, and 167 and the adoption of streamline and administrative modification cases. Ms. Strong seconded the motion and the vote was approved as follows:

<b>Ayes:</b>	<b>Mr. Tony Hooper, Ms. Katherine Wright, Mr. Kenny Smith, Ms. Jan Selbo, Ms. Laurie Strong, Dr. Michael Romanelli, and Phyllis Ryan</b>
<b>Nays:</b>	<b>None</b>
<b>Absent during vote:</b>	<b>None</b>
<b>Abstention:</b>	<b>None</b>

### **ADMINISTRATOR'S REPORT**

- Ms. Downs stated that we continue to maintain 12% remaining funds in our children's service budget.
- We now have the largest population of CSA children (101) that we have had in any year since 1999 when Harmony software began tracking our kid count.
- Mr. Wheeler had requested that the CSA Administrator inform CPMT, as we work toward our Balanced Scorecard goal of requesting and approving all wrap service in 3-month increments, any plans requesting 6 months of service will be approved in 3-month increments and the second 3 months of service will be held until the subsequent FAPT meeting to ensure that the service request has not changed. If the request remained unchanged, a purchase of service order for the second 3 months will be prepared as originally requested. If the service request is altered to request less service, the original paperwork will be adjusted to lower the units/cost. In either case, case managers will not have to prepare a second set of paperwork documentation for the second 3 months.
- With regard to the community assessment process, Ms. Downs met with Mr. Hooper and determined that in the interest of time, staff, and funds, we do not have the resources necessary to convene focus groups. The timetable for the project, a survey, a cover letter, and list of stakeholders have been drafted and distributed, along with background statistical data, to the executive oversight group assigned to this project (the Acting Deputy County Administrator, and the Directors of Special Education, Social Services, and the Juvenile Court Service Unit). The oversight group was asked to inform Ms. Downs no later than March 12 if they recommended any changes to the material. Distribution of the cover letter and survey is scheduled for the week of March 15, 2004.

### **CPMT PRIVATE SERVICE PROVIDER AND PARENT REPRESENTATIVE TERM LIMITS**

Ms. Downs reconfirmed that Peggy Christensen has stepped down from her CPMT appointment as Alternate Private Service Provider and asked to be relieved of her responsibilities on the subcommittee working with the issue of payment for Medicaid-

denied services. Carmen Gonzalez had also informed Ms. Downs of her intention to step down from her CPMT position of Private Service Provider. She offered to attend future meetings until a replacement for her had been found.

Because of the lack of clarity in the current language and the concern that the language in CPMT policy defining term length may be from Code, CPMT had requested that Ms. Downs ask Mr. Burke whether the Code defines term limitations for the CPMT Private Service Provider and the Parent Representative. Ms. Downs reported that Mr. Burke advised there is no term requirement in the Code and she asked the team for their preference in term limits for the two positions. They asked that for both positions the term language be changed to establish one initial year to be followed by one-year renewable terms.

Ms. Strong stated her willingness to remain in the Parent Representative position and the team confirmed their approval of her appointment. They asked Ms. Downs to contact John Borgens to ask whether he would be interested in becoming CPMT's Private Service Provider and, if so, to invite him to the May CPMT meeting.

### **HEALTHY FAMILIES OVERVIEW, KATHY WRIGHT**

Ms. Kathy Wright provided an overview of the Healthy Families program, which began in 1999. Fauquier's program began the following year. The Health Department funds about one half of the service; Fauquier CSA has provided funding twice to Healthy Families.

### **MEMBER'S TIME**

No issues presented.

### **FAPT TIME**

Mr. Klein confirmed that he has resigned his position at Fauquier Family Guidance. The next FAPT Chair will be Mimi deNicolas.

With no further business, the meeting was adjourned at 4:30 p.m.